



Credentials Committee of the Congress

Draft Terms of Reference revised May 2021

The Credentials Committee shall be appointed by the Congress on the proposal of the President, in accordance with Rule 21 of the Rules of Procedure of the World Conservation Congress.

Rule 21 states that: *“The World Congress shall elect a Credentials Committee, composed of members nominated by the President and including the Director General or the Director General’s representative ex officio. The Credentials Committee shall examine credentials and other matters within its terms of reference as defined by Council, and report to the World Congress. The report shall include the number of votes to be exercised by each delegation in accordance with the Statutes”.*

The Terms of Reference of the Committee shall be:

- a. to approve the “Guidelines for delegates and observers attending the World Conservation Congress” prepared by the Secretariat;
- b. to supervise the accreditation process of Members and Observers in accordance with Rules 5 to 12, 40, 63, 66 and 66bis of the Rules of Procedure of the World Conservation Congress;
- c. to certify to the Congress that only Members whose dues are paid entirely up to and including 2020 are able to exercise their rights in connection with elections, voting and motions, in accordance with Article 13 (a) of the IUCN Statutes¹;
- d. to provide an update to the Congress on Members who are two years (2019 and 2020) or more in arrears in the payment of their dues and whose rights were rescinded by Members by e-vote on 10 February 2021; and to remind those Members that they have until 10 February 2022 to pay their arrears, otherwise they will be considered as having withdrawn (Art. 13(b) of the Statutes);
- e. to inform Congress daily of the total number of votes to be exercised by each category of voting Members present (or represented) at the Congress in accordance with Articles 34 and 35 of the IUCN Statutes;
- f. to advise the Finance and Audit Committee, as necessary, on any issues related to membership dues or the approval by Members of the Dues Guide, by e-vote on 10 February 2021;
- g. to advise on sponsored Members’ requirements, participation and voting;
- h. to act as focal point for non-administrative issues of the IUCN membership constituency²;

¹ Members who are not in order with their dues, are allowed to speak on issues not related to motions, voting and elections only.

² Members must be informed ahead of Congress.

- i. to coordinate as necessary with the Steering Committee, the Finance and Audit Committee, the Election Officer and the Governance Committee of Congress; and
- j. to make recommendations to the next Council for improving the Committee's role and functioning based on its own evaluation to be made before the end of the Congress taking into account Council's guidance for self-evaluation.